



**Mountain Trail**  
Middle School

## Digital Marquee Message Request Form

*Please complete the following information to have a birthday or congratulatory message on the school's digital marquee the week of your student's birthday or other special event.*

**STUDENT NAME:** \_\_\_\_\_ **GRADE:** \_\_\_\_\_

**PARENT NAME:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**BIRTHDATE:** (month/day/year): \_\_\_\_\_

Messages will run on the digital marquee the week of your student's birthday  
(sample message - *Happy Birthday Joe Wilson*).

**OTHER CONGRATULATORY ANNOUNCEMENT:** \_\_\_\_\_

---

(sample one-line message – *Congrats on making the team, Andrew M!*).

Please attach \$10 (cash or check made payable to MTMS PTSO) and return to the MTMS Office **at least two weeks prior** to scheduled run date.

Summer Birthdays (June/July) will be displayed in May (submit form by May 15<sup>th</sup>).

For multiple students, please complete separate forms.

Questions? Email [MTMSPTSO@gmail.com](mailto:MTMSPTSO@gmail.com).